IPD Stage 4 – Utilities Unit QC Checklist

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| --- | --- |
| **SPOT ID/Project TIP #:** |  Click to edit. |
| **County:** |  Click to edit. |

Water and Sewer Permits

| **Item #** | **Review Item** | **Yes** | **No** | **N/A** |
| --- | --- | --- | --- | --- |
|  | **Water and Sewer Permits** |
|  | PDF copy of issued Authorizations to Construct for water utilities are stored in the project SharePoint folder in the Utilities discipline, Utility Type Water, UT Topic Permits. |[ ] [ ] [ ]
|  | SharePoint document is marked as a Key Document of type “Utility Environment Permits.” |[ ] [ ] [ ]
|  | Paper copies of issued Authorizations to Construct for water utilities have been forwarded to the Utilities Lead. |[ ] [ ] [ ]
|  | PDF copy of issued sewer permits are stored in the project Sharepoint folder in the Utilities discipline, Utility Type Sewer, UT Topic Permits. |[ ] [ ] [ ]
|  | Paper copy of issued sewer permits have been forwarded to the Utilities Lead. |[ ] [ ] [ ]

*For items marked* ***No*** *that require further explanation, provide comments or action items in the table below.*

| **Item #** | **Comments and Action Items** |
| --- | --- |
|  Click to edit. |  Click to edit. |

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| ***This checklist may not be comprehensive to every project. All items may not be applicable for smaller projects. It is the responsibility of the reviewer to ensure that an adequate review is performed.*** |
| **QC Reviewer Name:** |  Click to edit. | **Date:** |  Click to edit. |
| **QC Reviewer (Signature):** |  |  |  |